

Welcome everyone old & new to a NEW dance season. By now everyone should be settled in their classes. We are happy to be starting another season and looking forward to what the new year of dance will bring us.

Studio General Information:

- **Studio Hours:** Studio is only open when classes are running from 5:30 – 8:30pm Mon – Thurs & Sat 10:30 – 1:30pm. The studio doors will normally **only open 15 minutes before classes** please keep this in mind when dropping off your children.
- **Office Hours/Admin:** Studio/Office is NOT open during the day nor is there always someone in the office during evening classes. You can contact us by email anytime or leave a phone message at the studio. Someone will contact you within 24-48 hours. **ALWAYS provide dancer's name** with any correspondence.

Communication and Correspondence:

- **Email:** Please make sure that your “Parent Portal” is up to date with all contact information. We use email to send all important reminders, studio information, and newsletters. By providing a primary contact email address, you give consent to receive electronic communication from Dance Plus Regina Inc. If you unsubscribe from our emails, you will be solely responsible for obtaining your information via the website and Parent Portal on your own. **** NOTE: Most correspondence/emails will come from jackrabbitech.com domain. Be sure to white list/Safe List this domain in your email platform so it doesn't go to your junk mail.** We suggest that you create a “dance” folder to keep all emailed notices, newsletters etc to be kept for reference or they can also be found on our website for your convenience www.danceplus.ca
- **Parent Portal:** Our online Parent Portal is the central hub for your account! Here you will find your account balance/fees, class schedule, all emails sent to you, and can submit absences and update your family details.
- **Payments:**
 - When submitting any payment (e.g. fees, clothing, exams, costumes etc.) – please indicate where to apply payment – payments are applied to fees first unless indicated. E-transfer must have dancer's name in the “payment memo” of e-transfer.
 - **ALWAYS provide Dancer's name** with any form of payment to ensure payment is posted to the correct dancer.
 - **Monthly fees are due the 1st of each month** and are determined by the total number of lessons for the dance season (Sept to May), then divided into 9 payments, as the number of lessons within each month can vary from 3-5 lessons.
 - **AutoPay Option:** Families have the option of paying by **VISA** or **Mastercard**. If your fees have not been received by cash, cheque or e-transfer, your credit card will automatically be charged on the 15th of each month. Set it and forget it!
 - **Late Fees** - all fees NOT PAID by the 15th of the month are subject to a **\$20.00 LATE charge** applied to their account.
- **Receipts:**
 - Receipts will only be written for CASH payments, and will be emailed. Cheque or e-transfers provide their own receipt of payment.
 - **DO NOT give payments to Teachers** - place all payments into Secure Mail Slot beside office window during studio hours.
 - **DO NOT leave payments or confirmation notices in outside mailbox**, we cannot guarantee we will receive your payment.
- **Peanut Free:** The studio must be kept “Peanut Free” for those students that have allergies, please do not send any snacks with your dancer unless they are “Peanut Free”.
- **The studio will not send out emails for Lost/Stolen items from the studio**, you may post a sign on the foyer bulletin board, parents please make sure your dancer is always taking home the proper outdoor footwear. Studio is not responsible for these items.

Dancers Absents:

- We encourage all Parents to please **utilize the Parent Portal to mark their dancers absents** from class, this will advise the teacher directly in the attendance and they can then see why the student is missing class and when they are expected to return. Please take advantage of this option in your Parent Portal instead of emailing the studio.
- Students with an injury are encouraged to come, sit and watch their classes, so they can keep up to date with the class work.

Team Color:

- At our studio the dancers are divided into TEAM Colors. Dancers are placed into Teams based on their experience, ability and progression over the year. **You can find your dancers Team Color on your parent portal.**
- Once assigned to a Team, dancers will remain in the SAME Team Color. Each year you will register for classes for that Team.
- Evaluations are done each year by Teachers and if they feel that a dancer should be moved to another Team they will make their recommendations, parents should not move their dancer into another Team when registering for classes.
- Being with same Team allows the dancers to grow and learn together which makes the Team stronger.

IMPORTANT DATES COMING UP:

Classes During Holidays:

- **Thanksgiving Weekend** - Regular classes **will be held on the Saturday October 12/2024**
- **Thanksgiving Weekend:** There will be **NO classes held on Thanksgiving Monday October 14/2024**
- **Halloween Night** – October 31st – ALL classes CANCELLED
- **November 11th** - Regular scheduled classes

Halloween Dress Up Week:

- Beginning **October 26th to October 30th**, students may wear their Halloween costume for Halloween Dress-up Week. (This is optional) Their dancewear should be worn underneath so that their costume may be taken off if child is unable to dance properly during class.
- NO costumes to be worn in Exam Class, thank you

Clothing Order: Our Dance Plus clothing order is currently online for ordering! This order includes hoodies, sweatpants, dance bags etc., great for Christmas giving!! Deadline to order is Friday Oct. 25th before midnight. <https://danceplus24.itemorder.com/>

Parent Watch Days:

Parents Watch Days during the week of November 16th to 20th

- 1) Preschool, Combo, Team Coral, Team Teal and Acro 1 Classes only

Parents Watch Days #2: May 10th and 12th

- 2) “Non-competitive” students ONLY (Preschool & Combo)

No watch nights for all other teams.

- **Only 2 people from each family** can come to watch the class, we appreciate your co-operation in this matter as additional people in the room is very distracting for the dancers.
- Observers must sit quietly on the floor along the walls as it becomes very crowded in the studio with observers plus all the students and teachers in the studio area at this time.

Photos & videos taken during class CAN NOT be posted on social media for the privacy of all dancers

**PLEASE READ:
IMPORTANT
MESSAGE**

Costume Costs:

ALL students including Preschool & Combo will perform in our year-end performance held the last week of May 2025 and will require costume for this performance.

- **For the next 6 weeks**, you may submit as many payments as you wish between Oct. 1 to Nov. 15 to be applied to your costume total.
- Each payment must indicate Dancer’s name, Team color & indicate “costume payment” so that payment is applied to your dancer’s costume bill. Payments may be made by E-transfer, CASH or Cheque.
If wanting to submit Costume deposits, please see the chart below indicating the cost per costume based on Team Color.
- **Final Costume Payment is Due in FULL by November 15th**. Costumes are required to be paid in full by mid-November so costumes arrive in time for those dancer’s attending competitions in March/April.
- **Late Payment (\$20)** will be charged on all costumes not paid in FULL by Nov. 15th
- **VISA and MC:** Those families that have entered a credit card on their account, and have not submitted their costume payment by any other method, will have their full costume payment applied to their credit card on Nov. 15th.
- **Unsure of your Team Color? Visit your parent portal and Team Color will be indicated after the class dancer is enrolled.**
(Example: Ballet – Pink)
 - One costume required for each discipline your dancer is registered for. **Example:** dancer enrolled in tap, ballet, jazz (Team Teal) = \$85.00 x 3 = \$255.00 total costumes) Price includes Duty, Exchange, Shipping, GST/PST.

Legwear Cost is in addition to the costume cost. Legwear is included in the costume price for **Preschool and Combo classes only**. Legwear Order information will be emailed out by end of November with order deadline of December 15th.

Exam Students – Optional Routine: All Exam students are invited to participate in the Opening/Finale numbers for our Year-end Performance. This is an OPTIONAL routine. **You must indicate with your payments that you wish to have this Optional Costume ordered for your Dancer by the deadline.**

See next page

Costume Costs 2024-2025

Team color	Costume price GST/PST incl.	FULL payment Nov. 15th	Legwear Orders will be out end of Nov.
LATE FEE/costume	\$20.00	if NOT paid by Nov 15	
Preschool	\$80.00		legwear included
Combo	\$80.00		legwear included
Mus. Theatre	\$0.00	purchase on your own	teacher will advise
ACRO students	\$85.00		PLUS cost of legwear
Team Coral	\$85.00	per discipline	PLUS cost of legwear
Team Teal	\$85.00	per discipline	PLUS cost of legwear
Team PINK	\$95.00	per discipline	PLUS cost of legwear
Team BLUE	\$95.00	per discipline	PLUS cost of legwear
Team YELLOW	\$100.00	per discipline	PLUS cost of legwear
EXAM Students (optional)	\$95.00	Optional O/F costume	PLUS cost of legwear
EXAM bodysuit	\$30.00	for Exam students	PLUS cost "Black" legwear

- Notification on Style/Color of Legwear and how to order will be sent out in November
- Once Costumes are ordered there is NO refund on your costume
- Final deadline for FULL payment is November 15th
- You may make as many payments as you want from Oct. 1st to Nov. 15th – indicate “costume payment”

Competitions:

- Dance Plus Regina Inc is a competitive dance studio, **all dancers age 6 & over** are required to attend 2 or 3 competitions with their group(s) throughout the season.
- Competitions provide students with the opportunity to perform on the stage, thus having a goal to work towards, a chance to wear their costumes and learn to be a stronger performer.
- **Information on 2025 competition dates/costs** will be sent out in early December with FULL payment needed by January 15th, 2025.
- More information available in our Studio Policy Handbook on our website <https://www.danceplus.ca/newsletters>.
- **OPTIONAL Solo or Duo routine:** Information has been sent out to all competitive dancers.

Year-end Performance Dates (tentative dates):

- **Thursday May 29th, 2025 at Conexus Arts Centre (Capital Auto Theatre)**
- This show involves **ALL dancers** from Preschool to Senior classes.
- Dress rehearsal on the stage will be held during the day on the Thursday at the Conexus Arts Centre from 8:45 a.m. to 4:00 p.m. with the show on Thursday evening. Please mark these dates on your calendar.

If you have any further questions or concerns at any time throughout the year, please feel free to contact us to set up an appointment to come and talk to Deanna or your child’s teacher about them. We are available to discuss any concerns you may have, but prefer to set up an appointment and not during class time as we would like to spend our time with your children in class.

E-mail at danceplus@sasktel.net anytime and we will be glad to arrange a time to discuss your concerns with you.

We hope that you all have a very rewarding year with us at Dance Plus. *Deanna, & staff*

Follow our website for newsletters, schedules and important dates under “News & Info”
 “Studio Policy Handbook” available on our website

Thank You